

TO ALL MEMBERS OF SWALLOWFIELD PARISH COUNCIL
NOTICE IS HEREBY GIVEN AND YOU ARE SUMMONED
TO ATTEND THE ANNUAL MEETING OF SWALLOWFIELD PARISH COUNCIL
ON TUESDAY 9th JULY 2024 AT 7.30PM
IN THE ROSE ROOM, SWALLOWFIELD PARISH HALL, RG7 1QX



Mrs. E. Halson, Clerk
28/06/24

Members: Mrs. V. Adams, Mr. J. Anderson, Mr. M. Binns, Mrs. C. Drew, Mrs. L. Edmonds,
Mr. J. McDermott, Mrs. M. McDonald, Mr. P. Schulz, Mr. S. Taylor

Note: This meeting is open to the public and press who are welcome to attend.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive declarations of interest in any matters to be discussed by the Council at this meeting.

3 QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public, including those on planning. Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details please read the document *Guidelines for Public Participation at Parish Council Meetings* which is available on the Parish Council website or at the Parish Office.

4 CHAIRMAN'S ANNOUNCEMENTS

4.1 Annual Parish Meeting – to **NOTE** that the council will consider two requests made at the Annual Parish Meeting by residents during this meeting. The council welcomes suggestions made by residents.

4.2 Trowes Lane Appeal – to **NOTE** that the council is grateful to all the hall users who stood down or were inconvenienced during the appeal hearing. It would also like to express its thanks to Lindum Construction Ltd who arranged to stand down their team for one week in order for the appeal to be held in the hall.

5 MINUTES OF LAST MEETING

5.1 Minutes of the meeting held on 11th June - to **APPROVE** the minutes of this meeting.

6 **CLERK'S UPDATE** - available at the meeting

7 PLANNING

Chairman of Planning Committee: Cllr. Taylor

7.1 Current applications – for details see page 5.

7.1.1 241028 – 1 Scarlet Mews, Swallowfield Street, Swallowfield RG 1SZ

7.2 Results – for details see page 5

7.2.1 232795 – Tanners Dairy, Swallowfield Road, RG2 9LA

Approved

7.2.2 240150 – Riseley Business Park, Basingstoke Road, Riseley RG7 1NW

Approved

7.3 Appeals

7.3.1 230422 – Land West of Trowes Lane and North of Charlton Lane, Swallowfield Update

7.4 Tree Preservation Orders

7.4.1 241044 – Glasspool Farm, Part Lane, Riseley RG7 1RU

Split Decision

8 FINANCE

(Budgets/investments/reserves/grants/risk assessments/insurance)

Lead Councillor: Cllr. J. Anderson

8.1 Monthly Accounts

8.1.1 June 2024 – to **NOTE** that the accounts have been circulated. It is **PROPOSED** that these are accepted.

8.1.2 Bank Reconciliation Statements – to **APPROVE** the bank reconciliation statements.

9 BILLS LIST

9.1 July 2024 – to **APPROVE** payments. List to be provided at the meeting

10 HR

(Appraisals/recruitment/staff training)

Lead Councillor: Cllr. C. Drew

10.1 Caretaker – to **NOTE** that a new caretaker has been identified, it is proposed that he starts on 15th July so there is a 2 week handover from the current caretaker.

11 PROPERTY

(Fieldfare, Halls, Land)

Lead Councillor: Cllr. C. Drew

11.1 Hall Upgrade – update

11.2 Riseley Tennis Courts, floodlight upgrade – to **APPOINT** a contractor to replace the light heads on the floodlights with LEDs.

It is **PROPOSED** that due to commercial sensitivities the press and public are excluded during discussion of this topic in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960. Paper circulated.

12 HALLS

(Maintenance/website/involvement with users/Marketing and Entertainment Groups)

Lead Councillor: Cllr. M. McDonald

12.1 Hearing Loop – to **NOTE** that a resident has requested that a hearing loop is fitted in the hall. It is **PROPOSED** that the council obtain a quote for the installation a hearing loop in the hall.

13 ENVIRONMENT & RURAL AFFAIRS

(The Marshes/Van Demans/Swallowfield Meadow/Community/Orchard/
Biodiversity/Footpaths/Waste/NAG/RCAG)

Lead Councillor: Mark Binns (Interim)

13.1 Litter Pick – to **NOTE** that a resident has suggested that the council consider organising a second litter pick later in the year, maybe at the end of September. It is **PROPOSED** that the council investigate the feasibility of this and meet with the resident to discuss the logistics.

14 CORRESPONDENCE

14.1 Farley Hall Horse Trials – to **NOTE** receipt of an email expressing concern about the route in and out of the Farley Hall Horse Trials. Circulated.

15 DATE OF NEXT MEETING

15.1 Tuesday 13th August 2024 at 7.30 p.m. in the Rose Room, Swallowfield Parish Hall, Swallowfield Street, Swallowfield.

Notes

14.1 Farley Hall National Horse trials and routes in and out.

Message from a resident.

Whilst the signage is good and makes for many oversized horse lorries taking the most appropriate route in and out of the area this weekend saw many, during the 3 days, attempting to come up and down Foxhill. As you may know FH is very narrow and is used frequently by large tractors and trailers and also large industrial lorries. Either of those vehicles meeting with a horse lorry causes major traffic challenges as neither can reverse easily up or down the road.

I feel we should advise the event managers of this to create signs to dissuade a route through Farley Hill generally.

Appendix A

7 PLANNING

7.1 Current Applications

Agenda Ref	App No	Type	Address	Application
7.1.1	241028	Householder	1 Scarlet Mews Swallowfield Street Swallowfield RG7 1SZ	Householder application for proposed 1No dormer to the rear of the dwelling to create habitable accommodation, along with two Velux roof lights.

7.2 Results

Agenda Ref	App No	Address	Application	Result
7.2.1	241044	Glasspool Farm , Part Lane, Riseley RG7 1RU	Application for works to protected tree(s) TPO T1 Oak, to reduce crown by 3m. T2 Ash, feel tree ash dieback. T1 – work approved T2 – work refused, tree is not unhealthy	Split Decision
7.2.2	240150	Riseley Business Park, Basingstoke Road, Riseley RG7 1NW	Full application for the change of use from office to education use with associated external alterations and its curtilage including provision of a fenced multi use games area.	Approved
7.2.3	232795	Tanners Diary, Swallowfield Road, Arborfield RG2 9LA	Full application for the change of use of land to a car recovery yard and associated vehicle maintenance (retrospective).	Approved