

TO ALL MEMBERS OF SWALLOWFIELD PARISH COUNCIL
NOTICE IS HEREBY GIVEN AND YOU ARE SUMMONED
TO ATTEND THE MEETING OF SWALLOWFIELD PARISH COUNCIL
ON TUESDAY 9th JANUARY 2024 AT 7.30PM
IN THE ROSE ROOM, SWALLOWFIELD PARISH HALL, RG7 1QX



Mrs. E. Halson, Clerk
04/01/24

Members: Mr. J. Anderson, Mr. M. Binns, Mrs. C. Drew, Mrs. L. Edmonds,
Mr. I. Fullerton, Mr J. McDermott, Mrs. M. McDonald, Mr. P. Schulz, Mr. S. Taylor

Note: This meeting is open to the public and press who are welcome to attend.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in any matters to be discussed by the Council at this meeting.

3 QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public, including those on planning. Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details, please read the document *Guidelines for Public Participation at Parish Council Meetings* which is available on the Parish Council website or at the Parish Office.

4 MINUTES OF LAST MEETING

4.1 Minutes of the meeting held on 12th December 2023 - to **APPROVE** the minutes of this meeting.

5 CLERK'S UPDATE - available at the meeting

6 PLANNING

Chairman of Planning Committee: Cllr. I. Fullerton

6.1 Current applications – see details on page 4.

6.1.1 233140 - Land North of School Road, Riseley, RG7 1XN

6.1.2 233093 - Springfields, Trowes Lane, Swallowfield RG7 1RN

6.1.3 233078 - Nutbean Farm Nutbean Lane Swallowfield Wokingham RG7 1XL

6.1.4 233076 - Dairy, The Cottage Basingstoke Road Riseley Wokingham RG7 1QD

6.1.5 232906 - 3 Farley Court Church Road Farley Hill RG7 1TT

6.2 Applications in progress - see details on page 5.

6.2.1 230422 – Land West of Trowes Lane and North of Charlton Lane, Swallowfield

This application will be considered by the Planning Committee of Wokingham Borough Council on Wednesday 10th January, 7pm at Council Offices, Shute End, Wokingham.

The Parish Council strongly objected to this application last year. A representative of the Parish Council and a resident will be able to address the committee for 3 minutes each, Cllr. Fullerton is co-ordinating this response. Residents are encouraged to attend the meeting to show the strength of opposition to this development.

6.3 Results – see details on page 5.

6.3.1 232634 - Wyvols House Basingstoke Road Swallowfield Wokingham RG7 1PU Approved

6.3.2 232456 - Lambs Farm Business Park, Basingstoke Road, Swallowfield Approved

6.3.3 232567 - Kingsbridge Farm Lambs Lane Swallowfield Wokingham RG7 1JE Approved

6.4 Tree Preservation Orders – see details on page 6.

6.4.1 233077 - The Rosery Odiham Road Riseley Wokingham RG7 1SD

6.5 Enforcements Investigations - to **NOTE** that there seven open investigations of which two are new. One investigation has been closed, *No Breach*.

7 FINANCE

(Budgets/investments/sinking fund/grants/risk assessments/insurance)

Lead Councillor: Cllr. J. Anderson

7.1 Accounts Update – to **NOTE** that the monthly accounts have been circulated. It is **PROPOSED** that these are accepted.

7.2 Bank Reconciliation Statements – to **APPROVE** the bank reconciliation statements.

7.3 2024/2025 Budget – it is **PROPOSED** that the budget be **APPROVED**. Circulated.

- 7.4 Precept for 2024/2025 – it is **PROPOSED** that a precept of £ 36,197 be set and submitted to Wokingham Borough Council.
- 7.5 Outstanding Hall Fees – it is **PROPOSED** that due to personal data relating to this item the press and public be excluded in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960.
- 7.6 Internal Audit – to **NOTE** that the internal auditor has submitted her interim report. Circulated.

8 BILLS LIST

- 8.1 January 2024 – to **APPROVE** payments [list to be provided at the meeting]

9 TRANSPORT

(Road issues/speeding/public transport/police liaison)

Lead Councillor: Cllr. I. Fullerton

- 9.1 Local Transport Plan (LTP) – to **NOTE** that WBC has opened its consultation for this draft LTP. The consultation will run until 23rd February. Residents are encouraged to respond. <https://engage.wokingham.gov.uk/en-GB/projects/a-new-local-transport-plan-for-wokingham-borough>.

10 ENVIRONMENT & RURAL AFFAIRS

(The Marshes/Van Demans/Swallowfield Meadow/Community/Orchard/
Biodiversity/Footpaths/Waste/NAG/RCAG)

Lead Councillor: Cllr. M. McDonald (Interim)

- 10.1 Waste Bins – to **NOTE** that Cllrs. Taylor and McDonald will carry out a review of waste bins and prepare a proposal for action.

11 CORRESPONDENCE

- 11.1 ARC - to **NOTE** receipt of a grant request from ARC, an organisation run by volunteers which delivers free youth counselling and low-cost adult counselling in the Wokingham area. Document circulated.

12 DATE OF NEXT MEETING

Tuesday 13th February 2024 at 7.30 p.m. in the Rose Room, Swallowfield Parish Hall, Swallowfield Street, Swallowfield.

Appendix A

6 PLANNING

6.1 Current Applications

Agenda Ref	App No	Type	Address	Application
6.1.1	233140	Prior Approval	Land North of School Road, Riseley, RG7 1XN	Prior approval submission for the provision of an access road for agricultural vehicles
6.1.2	233093	Certificate of lawfulness	Springfields, Trowes Lane, Swallowfield RG7 1RN	Certificate of lawfulness for the use of land for the parking and storage of vehicles, plant and machinery and laying of hardstanding to facilitate the change of use. The hardstanding has also been used for the placement of ancillary containers.
6.1.3	233078	Full application	Nutbean Farm Nutbean Lane Swallowfield RG7 1XL	Full application for the proposed erection of 8no. 6m lighting columns to accommodate existing mange.
6.1.4	233076	Full application	Dairy, The Cottage Basingstoke Road Riseley RG7 1QD	Full application for the proposed erection of 1 no. single storey building for Class E(g) use in association with the existing cheese- making business.
6.1.5	232906	Listed Building	3 Farley Court Church Road Farley Hill RG7 1TT	Application for Listed Building consent for the proposed replacement of fenestration.

6.2 Applications to be considered by WBC Planning Committee

Agenda Ref	App No	Type	Address	Application
6.2.1	230422	Full Planning Application	Land West of Trowes Lane and North of Charlton Lane, Swallowfield	<p>Full planning application for the proposed erection of 81 dwellings (including 40% affordable homes), open space, SuDS, landscaping, biodiversity enhancements, new vehicular access off Trowes Lane, pedestrian & cycle links, and associated infrastructure.</p> <p>This application will be considered by the Planning Committee of Wokingham Borough Council on Wednesday 10th January, 7pm at Council Offices, Shute End, Wokingham.</p> <p>The Parish Council strongly objected to this application last year. A representative of the Parish Council and a resident will be able to address the committee for 3 minutes each, Cllr. Fullerton is co-ordinating this response. Residents are encouraged to attend the meeting to show the strength of opposition to this development.</p>

6.3 Results

Agenda Ref	App No	Address	Application	Result
6.3.1	232634	Wyvols House Basingstoke Road Swallowfield RG7 1PU	Householder application for the proposed replacement storage barn.	Approved

Agenda Ref	App No	Address	Application	Result
6.3.2	232456	Lambs Farm Business Park, Basingstoke Road, Swallowfield	Full application for the proposed erection of brick entrance piers with associated signage and lighting, following demolition of the existing walls, piers and railings.	Approved
6.3.3	232567	Kingsbridge Farm Lambs Lane Swallowfield RG7 1JE	Full application for the proposed erection of a detached single storey dwelling and garage following demolition of 2 no. agricultural buildings.	Approved

6.4 Tree Preservation Orders

Agenda Ref	App No	Type	Address	Application
6.4.1	233077	Work to a TPO Tree	The Rosery Odiham Road Riseley Wokingham RG7 1SD	APPLICATION FOR WORKS TO PROTECTED TREE(S) TPO-1400-2011 (T1) T1, Oak (T1 on TPO) – Remove deadwood, remove epicormic growth, reduce lateral limbs towards the rosery and neighbouring property by 35%. Reason for works: Due to threatened damage to property (houses), loss of light to property (houses) and tree foliage.