

TO ALL MEMBERS OF SWALLOWFIELD PARISH COUNCIL
NOTICE IS HEREBY GIVEN AND YOU ARE SUMMONED
TO ATTEND A MEETING OF
SWALLOWFIELD PARISH COUNCIL
ON TUESDAY 12TH APRIL 2022, 7:30PM
HELD IN THE ROSE ROOM, SWALLOWFIELD PARISH HALL

E. Halson
Mrs. E. Halson, Clerk
07/04/22

Members: Mr. J. Anderson (Chair) Mr. M. Binns Mrs. C. Drew
Mrs. L. Edmonds Mr. I. Fullerton Mrs. A. King
Mr D. Lamont Mrs. M. McDonald Mr. J. Wheelwright

Note: This meeting is open to the public and press and will be subject to the COVID guidance in place at the time of the meeting. If you wish to attend, please contact the Clerk as numbers may be limited.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in any matters to be discussed by the Council at this meeting.

3 QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public, including those on planning.

Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details, please read the document Guidelines for Public Participation at Parish Council Meetings which is available on the Parish Council website or at the Parish Office.

4 MINUTES OF LAST MEETING

4.1 To **APPROVE** the minutes of the Parish Council meeting held on 8th March 2022.

5 COUNCIL

5.1 Consultation on Future Election Cycle – to **NOTE** that WBC are carrying out a consultation on the future of elections. Residents are encouraged to respond to this short survey.

6 CLERK'S UPDATE

- 1.1 Report on matters arising and outstanding actions from last meeting. (available at the meeting)

7 PLANNING

Chairman of Planning Committee: Cllr. J. Wheelwright

- 7.1 Current applications – see details on page 5.

7.1.1 220655 – Riseley Business Park, Napoleon House, Basingstoke Road, RG7 1NW

7.1.2 220801 – Yaffles, Beech Hill Road, Spencers Wood, RH7 1HT

7.1.3 220981 – Springalls Farmhouse, Trowes Lane, Swallowfield RG7 1RN

- 7.2 Results – see details on page 6.

7.2.1 214124 – Moatside, The Street, Swallowfield RG7 1QY Approved

- 7.3 Appeals – see details on page 6.

7.3.1 210864 – Fairlands, Church Road, Farley Hill RG7 1TU.

- 7.4 Enforcement Investigations

7.4.1 Open – to **NOTE** no new investigations have been added, there are 6 open investigations. Three are awaiting applications, two are under investigation and a notice is being drafted for the third.

7.4.2 Closed – to **NOTE** 3 enforcement investigations have been closed for the following reasons “No Breach”, “Application Submitted”, “Not Expedient”.

8 FINANCE

(Budgets/investments/sinking fund/grants/risk assessments/insurance)

Lead Councillor: Cllr. J. Anderson

- 8.1 Accounts Update

8.1.1 Month End Accounts – to **NOTE** the Month End Accounts have been circulated. It is **PROPOSED** that these are accepted.

8.1.2 Bank Reconciliation Statements – it is **PROPOSED** that the Bank Reconciliation Statements are **APPROVED**. Circulated.

8.1.3 Charles Stanley, Client Profile Refresh Form – to **NOTE** that Charles Stanley required that this form is completed/reviewed each year. To **AGREE** the details on the profile. Circulated.

- 9 **BILLS FOR PAYMENT** – to APPROVE [list to be provided at meeting]
- 10 **MAX BOWKER LEGACY**
Lead Councillor: Cllr. M. Binns
- 10.1 Max Bowker Legacy Event – to **AGREE** a date and format of the event.
- 11 **HR**
(Appraisals/recruitment/staff training)
Lead Councillor: Cllr. M. McDonald (Interim)
- 11.1 Staff Matters – it is **PROPOSED** that as this relates to staff the press and public be excluded in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960. Paper circulated by Cllr. McDonald.
- 12 **ENVIRONMENT & RURAL AFFAIRS**
(The Marshes/Van Demans/Swallowfield Meadow/Community/Orchard/
Biodiversity/Footpaths/Waste/NAG/RCAG)
Lead Councillor: Cllr. A. King
- 12.1 Van Demans – to **NOTE** that Cllrs. King and McDonald and Clerk met with Laura Buck, the Project Manager for the tree planning project at WBC in. Notes from the meeting circulated by Cllr. King.
- 13 **HEALTH & WELLBEING**
(Lead Councillor: Cllr. A. King)
- 13.1 Ukrainian Crisis – to **AGREE** how the council can assist. Statement from WBC circulated.
- 14 **PROPERTY**
(Fieldfare, Halls, Land)
Lead Councillor: Cllr. J. Anderson
- 14.1 External Power Provision at Swallowfield Parish Hall – it is **PROPOSED** that a high voltage and low voltage spur are added to the exterior of the hall to provide an electrical supply for external events. It is **PROPOSED** that the council contribute £500 towards this provision.
- 14.2 Riseley Tennis Courts Lease – it is **PROPOSED** that due to commercial sensitivities the press and public are excluded during discussion of this topic in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960.reasons

15 RESILIENCE

(Flooding/ditches/rivers/ Flood Resilience Group 'FRG')
Lead Councillor: Cllr. I. Fullerton

- 15.1 Riseley Natural Flood Management – to **NOTE** receipt of an update from Graham Stanley.

16 TRANSPORT

(Road issues/speeding/public transport/police liaison)
Lead Councillor: Cllr. J. Fullerton

- 16.1 Speedwatch – update. Circulated by Cllr. Fullerton

17 DATE OF NEXT MEETING

The next meeting of Swallowfield Parish Council will be held on Tuesday 10th May 2022 at 7.30 p.m. in The Rose Room, Swallowfield Parish Hall, Swallowfield Street, Swallowfield.

If you would like to attend the meeting, please let the Clerk know in advance as there is limited space.

Appendix A

6 PLANNING

6.1 Current Applications

Agenda Ref	App No	Type	Address	Application
6.1.1	220655	Full Application	Riseley Business Park, Napoleon House, Basingstoke Road, Riseley RG7 1NW	Full application for the proposed alterations to existing office building including insertion of 13no. roof lights at first floor and roof level, insertion of 2no. windows and change of 'garage-style' door to window at ground floor level. Prior Approval Appn 210252 (15 units) - Refused Prior Approval Appn 202653 (1 units) – Refused
6.6.2	220801	Full Application	Yaffles Beech Hill Road Spencers Wood RG7 1HT	Full application for the proposed demolition of existing dwelling, and erection of 1no. dwelling.
6.1.3	220981	Full Application	Springalls Farmhouse Trowes Lane Swallowfield RG7 1RN	Full application for the retention of two timber outbuildings for use as a gym and therapy room in connection with the approved residential institution use and correction of the rear site curtilage. (RETROSPECTIVE).

6.2 Results

Agenda Ref	App No	Address	Application	Result
6.2.1	214124	Moatside, The Street, Swallowfield RG7 1QY	Householder application for the proposed erection of two storey side and front extension, single storey rear extension, single storey side extension for timber store plus changes to fenestration, erection of front porch canopy, erection of 1.3 to 1.8m brick wall encompassing new double wooden entry gate connecting to 1.8m boundary fence plus installation of 2no. rooflights following demolition of existing timber store, garage and utility room.	Approved

6.3 Appeals

Agenda Ref	App No	Address	Application
6.3.1	210864	Fairlands, Church Road, Farley Hill RG7 1TU	Full application for the laying of hardstanding and use of the land for domestic storage including the parking of vehicles in association with the dwelling house (Use Class C3) known as Fairlands. (Retrospective) The appeal will be determined on the basis of written representation.