


TO ALL MEMBERS OF SWALLOWFIELD PARISH COUNCIL
NOTICE IS HEREBY GIVEN AND YOU ARE SUMMONED
TO ATTEND A MEETING OF
SWALLOWFIELD PARISH COUNCIL
ON TUESDAY 8TH SEPTEMBER 2020, 7:30PM
AS A VIRTUAL MEETING


Mrs. E. Halson, Clerk
3/9/20

Members: Cllr. J. Anderson (Chairman) Cllr. M. Binns Cllr. G. Collender
 Cllr. W. Dance Cllr C. Drew Cllr. I. Fullerton
 Cllr. A. King Cllr. M. McDonald Cllr. J. Wheelwright

Note: This meeting is open to the public and press who are welcome to attend.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in any matters to be discussed by the Council at this meeting.

3 QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public, including those on planning. Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details please read the document *Guidelines for Public Participation at Parish Council Meetings* which is available on the Parish Council website or at the Parish Office.

4 MINUTES OF LAST MEETING

4.1 To **APPROVE** the minutes of the Parish Council meeting held on 11th August 2020.

5 CLERKS REPORT

5.1 Clerks report on matters arising and outstanding actions from last meeting (available at the meeting).

6 PLANNING

Chairman of Planning Committee: Cllr. J. Wheelwright

6.1 Current applications – for details see page 5.

6.1.1 201659 - The Poors House, Part Lane, Swallowfield RG7 1TB

6.1.2 201660 - The Poors House, Part Lane, Swallowfield RG7 1TB – for information only

6.1.3 201760 – 1 Farley Court, Church Road, Farley Hill RG7 1TT

6.2 Results (for information only) - for details see page 5

6.2.1 200665 – The Poors House, Part Lane, Swallowfield RG7 1TB

Approved

6.2.2 201184 – 2 Lowlands, The Street, Swallowfield RG7 1RB

Approved

6.2.3 201323 - Mistletoe Cottage The Devils Highway Riseley RG7 1XR

Approved

6.2.4 201661 – Farley Hall, Castle Road Farley Hill RG7 1UK

Approved

6.2.5 201703 - Three Gables, The Devils Highway, Riseley, Wokingham, RG7 1XR

Approved

6.2.6 201752 - Istana, Lambs Lane, Spencers Wood, RG7 1JB

Approved

6.2.7 19/02467/FULL– Rally Field, Wellington Country Park, Odiham Road, Riseley

Approved

6.3 Consultations

6.3.1 Housing Numbers Consultation – to **CONSIDER** a response to Wokingham Borough's #fairplayinhousing campaign. Leaflet circulated.

7 FINANCE

(Budgets/investments/sinking fund/grants/risk assessments/insurance)

Lead Councillor: Cllr. J. Anderson

7.1 Accounts

7.1.1 Monthly Accounts – **NOTE** that the monthly accounts have been circulated. It is **PROPOSED** that these are accepted.

7.1.2 Bank Reconciliation Statements – to **APPROVE** the Bank Reconciliation Statements. Circulated.

8 **BILLS FOR PAYMENT** – to **APPROVE** [list to be provided at meeting]

9 PROPERTY

(Fieldfare, Halls, Land)

Lead Councillor: Cllr. J. Anderson

9.1 Swallowfield Parish Hall, Car Park Update

9.2 Land – it is **PROPOSED** that as this related to commercial matters the press and public be excluded in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960.

10 COVID-19

- 10.1 Swallowfield Parish Hall Re-Opening Update – to **NOTE** that Swallowfield Pre-school returned to the hall on 2nd September. The Working Group will liaise closely with the management team to ensure that the procedures put in place are working.
- 10.2 Insurance – to **NOTE** that the council's insurance company has been notified about the return of users to the hall.

11 ENVIRONMENT

(The Marshes/Van Demans/Swallowfield Meadow/Community/Orchard/
Biodiversity/Footpaths/Waste/NAG/RCAG)
Lead Councillor: Cllr. A. King

- 11.1 Stile – it is **PROPOSED** that subject to receiving permission from the landowner and the Ramblers Association agreeing to install the gate, the council purchase a kissing gate to replace a stile on footpath SW24 in Farley Hill at a cost of £400 plus VAT. Paper circulated by Cllr. Anderson.

12 RECREATION

(Play areas/skateboard park/recreation grounds/football pitches/mpg court)
Lead Councillor: Cllr. W. Dance

- 12.1 Play Equipment – to **NOTE** that the council has been offered some good condition play equipment which is to be replaced at California Country Park. There would be no cost for the items it would be necessary to pay for transport and installation costs.

13 TRANSPORT

(Road issues/speeding/public transport/police liaison)
Lead Councillor: Cllr. J. Wheelwright

- 13.1 A33 Re-surfacing – to **NOTE** that residents are extremely concerned that the recent resurfacing of a section of the A33 has resulted in a significant increase in the noise level. A group has created and distributed a flyer asking residents to submit their comments to Wokingham Borough Council. To **CONSIDER** the council's response to this issue.
- 13.2 Arborfield Village Improvements Public Consultation – to **CONSIDER** the council's response to this consultation.
- 13.3 Church Road, Farley Hill – to **NOTE** that residents are extremely concerned about the state of the road just past the turning to Jouldings Lane. Water which has been leaking for many months has caused significant damage. To **NOTE** that Wokingham Borough Council is waiting for Thames Water to deal with the leak, which is believed to be on private property, before it is willing to make the repairs.

14 RESILIENCE

(Flooding/ditches/rivers/Flood Resilience Group (FRG))
Lead Councillor: Cllr. A. King

- 14.1 FRG – to **NOTE** that the next meeting will take place on Thursday 24th September, 7:30pm to be held using Zoom meetings.

15 HUMAN RESOURCES

(Appraisals/recruitment/staff training)
Lead Councillor: Cllr. G. Collender

- 15.1 Staff Matters – it is **PROPOSED** that as this relates to staff the press and public be excluded in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960. Paper circulated by Cllr. Collender.

16 DATE OF NEXT MEETING

The next meeting of Swallowfield Parish Council will be held on Tuesday 13th October 2020 at 7.30 p.m. The meeting will be held using Zoom Meetings.

Members of the press and public wishing to attend the meeting should contact the Clerk.

6 PLANNING

6.1 Current Applications

Agenda Ref	App No	Type	Address	Application
6.1.1	201726	Householder	The Poors House, Part Lane, Swallowfield RG7 1TB	Householder application for the proposed replacement sewage treatment plant following the removal of existing domestic septic tank.
6.1.2	201727	Listed Building (For info only)	The Poors House, Part Lane, Swallowfield RG7 1TB	Listed building consent for the proposed replacement sewage treatment plant following the removal of existing domestic septic tank.
6.1.3	201760	Listed Building	1 Farley Court Church Road Farley Hill RG7 1TT	Application for Listed Building consent for proposed reinstatement works to the existing flat, including installation of a replacement Air Source Heat Pump heating system and thermal upgrades, plus changes to fenestration.

6.2 Results (for information only)

Agenda Ref	App No	Address	Application	Result
6.2.1	200665	The Poors House, Part Lane, Swallowfield RG7 1TB	Householder application for the proposed erection of a part single part two storey rear extension with chimney. The council had no comment on this application.	Approved
6.2.2	201184	2 Lowlands, The Street, Swallowfield RG7 1RB	Householder application for the proposed formation of a dropped kerb. (Part retrospective). The council had no comment on this application.	Approved

6.2.3	201323	Mistletoe Cottage The Devils Highway Riseley RG7 1XR	Application to vary conditions 2, 3, 4, 5, 6, 7, 8, 9 and 10 of planning consent 191963 for the proposed erection of 1 no. dwelling and outbuilding following demolition of existing dwelling and garage. Conditions 2 refers to approved details, 3 to details of the new outbuilding, 4 to details of the building to be relocated, 5 to the timber frame, 6 to archaeological works, 7 to the tree protection plan, 8 to external materials, 9 to boundary treatments and 10 to landscaping. The council had no comment on this application.	Approved
6.2.4	201661	Farley Hall, Castle Road, Farley Hill, RG7 1UL	Full application for the proposed demolition of a former dairy building; clearance of the site; and erection of a single storey replacement building for residential occupation by a worker in connection with Farley Hall and its rural estate. The council did not object to this application.	Refused
6.2.5	201703	Three Gables, The Devils Highway, Riseley, Wokingham, RG7 1XR	Householder application for the proposed erection of a first floor side extension above garage and replacement of rear existing flat roof to pitched roof. The council asked that WBC ensure that mitigation for the bats was appropriate. Provision for this has been made in the conditions.	Approved
6.2.6	201752	Istana, Lambs Lane, Spencers Wood, RG7 1JB	Householder application for the proposed erection of a first floor side extension above garage and replacement of rear existing flat roof to pitched roof. The council had no comment on this application.	Approved
6.2.7	19/02467/FULL	Rally Field, Wellington Country Park, Odiham Road, Riseley	Change of use of agricultural land to a dog day care facility (Land use Class Sui-Generis), construction of building, provision of parking, access and fencing.	Approved