

6 CLERKS REPORT

- 6.1 Clerks report on matters arising and outstanding actions from last meeting (available at the meeting).

7 PLANNING

Chairman of Planning Committee: Cllr. J. Wheelwright

- 7.1 Current applications – for details see page 5.

7.1.1 193365 - The Island House, Basingstoke Road, Swallowfield, RG7 1PT

7.1.2 200243 - Glasspool Farm, Part Lane, Riseley RG7 1RU

- 7.2 Results – for details see page 5.

7.2.1 191395 – Fairlands, Church Road, Farley Hill RG7 1TU Refused

7.2.2 193385 – Glasspool Farm, Part Lane, Riseley RG7 1RU Prior Approval Refused

7.2.3 193386 – Glasspool Farm, Part Lane, Riseley RG7 1RU Prior Approval Refused

- 7.3 Appeals

7.3.1 AP/X0360/W/19/3243419192209 – Three Gables, The Devils Highway, Riseley RG7 1XR
Refused

- 7.4 Consultations

7.4.1 Local Plan Update – to **NOTE** Cllr. Anderson attended a briefing given by WBC on 27th January 2020. To **NOTE** that this consultation has started, responses must be submitted by 20th March 2020.

7.4.2 The Central and East Berkshire Joint Minerals and Waste Plan – to **NOTE** that a site in the Parish has been put forward and that WBC has agreed the consultation. As it is a joint plan the consultation will not start until the other authorities have passed a resolution. It is likely that the consultation will start next week and responses will be required shortly after the next Parish Council meeting.

8 FINANCE

(Budgets/investments/sinking fund/grants/risk assessments/insurance)

Lead Councillor: Cllr. J. Anderson

- 8.1 Accounts

8.1.1 Month End Accounts – to **NOTE** that the Month End Accounts have been circulated. It is **PROPOSED** that these are accepted.

8.1.2 Bank Reconciliation Statements – to **APPROVE** the Bank Reconciliation Statements. Circulated.

9 BILLS FOR PAYMENT

- 9.1 Bills List – to **APPROVE** the bills for payment, list to be provided at the meeting.

10 PROPERTY

(Fieldfare, Halls, Land)

Lead Councillor: Cllr. J. Anderson

- 10.1 Car Park – update.
- 10.2 Swallowfield Recreation Ground – it is **PROPOSED** that the fence along the path behind the MUGA be replaced at a cost of £894 plus VAT. See notes on page 6.
- 10.3 Parish Shop – it is **PROPOSED** that due to commercial sensitivities the press and public are excluded during discussion of this topic in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960.
- 10.4 Grounds Maintenance Contract – to **CONSIDER** the quotes received and select a contractor. Documents circulated.

11 ENVIRONMENT

(The Marshes/Van Demans/Swallowfield Meadow/Community/Orchard/
Biodiversity/Footpaths/Waste/NAG/RCAG)

Lead Councillor: Cllr. A. King

- 11.1 Rural Crime – update.
- 11.2 Community Litter Pick – it is **PROPOSED** that the council contribute £100 towards refreshments for this event.

12 RESILIENCE

(Flooding/ditches/rivers/Flood Resilience Group (FRG))

Lead Councillor: Cllr. A. King

- 12.1 Spillway Project – update

13 HALLS

(Maintenance/website/involvement with users/Marketing and Entertainment Groups)

Lead Councillor: Cllr. M. McDonald

- 13.1 Legionnaires Testing, Swallowfield Parish Hall – to **NOTE** that Legionnaires testing took place on 2nd January 2020.
- 13.2 Emergency Lighting – to **NOTE** that this testing has taken place at Riseley Memorial Hall and Sports Pavilion.
- 13.3 Electrical Work
 - 13.3.1 Emergency Lighting/Smoke Detector Testing/Remedial Work – to **NOTE** that the remedial work will be carried out on 17th February.
- 13.4 Plumbing Work
 - 13.4.1 Blockage, Swallowfield Parish Hall – to **NOTE** that a blockage in the pipework between the Gents Toilets and the office sink could not be cleared, it has been necessary to replace

a length of pipework at a cost of £330 plus VAT.

14 RECREATION

(Play areas/skateboard park/recreation grounds/football pitches/mpg court)

Lead Councillor: Cllr. W. Dance

- 14.1 Quarterly Playground Inspection – to **NOTE** that this inspection has taken place and the report received. Circulated.
- 14.1.1 Bench in the Children’s Play Area at Swallowfield – to **NOTE** the condition of this bench has deteriorated, the Caretaker has taped off the piece. To **AGREE** a course of action. Notes circulated.
- 14.2 SPAA – to **NOTE** receipt of the minutes of the last meeting held on 27th January 2020.
- 14.3 Masons Funfair – it is **PROPOSED** that the council allow Masons Funfair to set up on the Recreation Group w/c 29th June 2020 for a fee of £400 including VAT and a deposit of £200. The fair would start setting up on Tuesday 30th June, be open to the public on Friday, Saturday and Sunday, 3rd/⁴/⁵th July, 2pm to 9pm and leave on Tuesday 7th July.

15 COMMUNICATION

(Newsletter/Website/Annual Report/Media)

Lead Councillor: Cllr. G. Collender

- 15.1 Newsletter – to **NOTE** that for the immediate future the Clerk and RFO will take responsibility for producing the newsletter.
- 15.2 Loddon Reach Contribution – to **AGREE** who will write this article.

16 TRANSPORT

(Road issues/speeding/public transport/police liaison)

Lead Councillor: Cllr. J. Wheelwright

- 16.1 Buses – update. To **AGREE** further action.

17 EVENTS

- 17.1 VE Day Commemoration – it is **PROPOSED** that the council allocates a grant of up to £500 in total to be made available to organisers upon request to be spent on VE Day Commemoration Events in the Parish.
- 17.2 Max Bowker Legacy – update.

18 DATE OF NEXT MEETING

The next meeting of Swallowfield Parish Council will be held on Tuesday 10th March 2020 at 7.30 p.m. in the Rose Room, Swallowfield Parish Hall, Swallowfield Street, Swallowfield.

7 PLANNING

7.1 Current Applications

Agenda Ref	App No	Type	Address	Application
7.1.1	200243	PN Class Q Agri to Resi	Glasspool Farm, Part Lane, Riseley RG7 1RU	Prior approval submission for the conversion of 2 no agricultural buildings to provide 5 no. dwelling houses.
7.1.2	193365	Householder	The Island House Basingstoke Road Swallowfield RG7 1PT	Householder application for the proposed erection of a single storey

7.2 Results

Agenda Ref	App No	Address	Application	Result
7.2.1	191395	Fairlands, Church Road, Farley Hill RG7 1TU	Full planning application for the proposed erection of new stables and outdoor menege.	Refused
7.2.2	193385	Glasspool Farm, Part Lane, Riseley RG7 1RU	Prior approval submission for proposed part conversion of 2 no. barns to form 5 no. dwellings.	Prior Approval Required & Not Given
7.2.3	193386	Glasspool Farm, Part Lane, Riseley RG7 1RU	Prior approval submission for proposed part conversion of barn to flexible use.	Prior Approval Required & Not Given

10.2 Fencing behind the MUGA

The fencing behind the MUGA has been a poor state of repair since the fire several years ago. Farley Estate have asked that it is repaired to prevent walkers accessing that field.

The specification is as follows:

Use the concrete posts already in place drill another hole at the bottom and thread high tensile line wire through 3no and attach 1.2m high green pvc coated chain link with 2no new metal end strainers and 2no new inter posts

Specification of the chain link = PVC covered chain link - green - 1200x50x2.24/3.15

The work would be carried out by Garden Wise Fencing Limited who are completing work for Farley Estate on other boundaries.