


NOTICE IS HEREBY GIVEN THAT AN EXTRA ORDINARY MEETING OF THE
SWALLOWFIELD PARISH COUNCIL
WILL TAKE PLACE ON WEDNESDAY 27th JUNE 2018 IN
THE ROSE ROOM, SWALLOWFIELD PARISH HALL,
SWALLOWFIELD STREET, SWALLOWFIELD AT 10:00AM


Mr. J. Anderson, Chair
21/06/2018

Members: Mr. J. Anderson (Chairman) Mr. G.E. Collender Mrs. C. Drew
Mr. W. Dance Mrs. A. King Mrs. M. McDonald
Mr. P. Sampson Mr. J. Wheelwright

Note: This meeting is open to the public and press who are welcome to attend

A G E N D A

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest on matters to be discussed by the Council at this meeting
3. **QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**
To receive questions or comments from the public, including those on planning. Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details please read the document *Guidelines for Public Participation at Parish Council Meetings* which is available on the Parish Council website or at the Parish Office.
4. **FINANCE**
 - 4.1. Annual Return - it is **PROPOSED** that the amended Annual Return and Governance Statement is signed. Circulated.
 - 4.2. Exercise of electors' rights – to **NOTE** that the inspection period commences on 29th June 2018 and ends on 9th August 2018.