

NOTICE IS HEREBY GIVEN THAT A MEETING OF  
**SWALLOWFIELD PARISH COUNCIL**  
WILL TAKE PLACE ON TUESDAY 9<sup>TH</sup> JANUARY 2018 IN  
THE ROSE ROOM, SWALLOWFIELD PARISH HALL,  
SWALLOWFIELD STREET, SWALLOWFIELD AT 7.30PM



Mrs. E. Halson, Clerk  
4/01/17

Members: Mr. P. Sampson (Chairman), Mr. J. Anderson, Mr. W. Dance, Mrs. C. Drew,  
Mr. G.E. Collender, Mrs. M. McDonald, Mr. C. Morrissey, Mr. R. Norris,  
Mr. J. Wheelwright

Note: This meeting is open to the public and press who are welcome to attend.

## A G E N D A

### 1 APOLOGIES FOR ABSENCE

To receive any apologies for absence

### 2 DECLARATIONS OF INTEREST

To receive any declarations of interest in any matters to be discussed by the Council at this meeting.

### 3 QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public, including those on planning.

Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details please read the document *Guidelines for Public Participation at Parish Council Meetings* which is available on the Parish Council website or at the Parish Office.

### 4 CHAIRMAN'S ANNOUNCEMENTS

4.1 100<sup>th</sup> Anniversary of the end of WW1 – to discuss the council's involvement in an event to commemorate the 100<sup>th</sup> anniversary of the end of WW1. ***Battle's Over Guide*** circulated.

### 5 MINUTES OF LAST MEETING

5.1 To **APPROVE** the minutes of the Parish Council meeting held on 3<sup>rd</sup> January 2018.

5.2 To **APPROVE** the minutes of the Parish Council meeting held on 12<sup>th</sup> December 2017.

### 6 CLERKS UPDATE

6.1 Clerks report on matters arising and outstanding actions from last meeting (available at the meeting).

## 7 PLANNING

Chairman of Planning Committee: Cllr. J. Wheelwright

### 7.1 Current applications

- 7.1.1 172209 – Swallowfield Road, Arborfield, Wokingham, Berkshire  
Full application for the construction of a 2.3 KM Arborfield Cross Relief Road (including shared use pathway) linking A327 Reading Road in the north and A327 Eversley Road in the south east. The proposal includes two new roundabout junctions link to the existing road network along the A327, a new staggered priority junction at Swallowfield Road and a new shared-use (non-motorised user) bridge where Arborfield Footpath 17 intersects the proposed relief road.

To **NOTE** that this application will be discussed at the WBC Planning Committee meeting to be held at the Council Offices, Shute End on Wednesday 10<sup>th</sup> January 2018 at 7pm.

- 7.1.2 173532 – Virginia Cottage, Church Road, Farley Hill, RG7 1TR  
Householder application for the proposed erection of part single storey, part two storey with rear dormer, part conversion of existing garage and part demolition of wall on the ground floor.

- 7.1.3 173539 – Moorside, Part Lane, Riseley, RG7 1RU  
Householder application for the demolition of existing front lean-to, existing rear lean-to and erection of part two storey, part single storey rear extensions, two storey front, single storey front extensions plus raising of roof on the old chapel to create first floor accommodation and installation of new oil storage tank..

- 7.1.4 173623 – Mistletoe Cottage, The Devils Highway, Riseley, Wokingham RG7 1XR  
Full application for proposed erection of 1no. four bedroom dwelling following demolition of existing dwelling.

### 7.2 Results

- 7.2.1 172719 – Kingsbridge Paddock (Land Adjacent Kingsbridge Farm), Lambs Lane, Swallowfield, RG7 1JE.  
Full planning application for the proposed erection of single storey\_storage barn for agricultural purpose. **Refused**

The council did not object to this application, but did request that conditions were applied to ensure that the site was tidied up.

### 7.3 Appeals

- 7.3.1 APP/X0360/W/17/3172736 (WBC Ref: 162169) - Land At Cow City, Church Lane, Wokingham, Farley Hill, RG7 1UP

Full application for the proposed erection of 2no detached dwellings following the demolition of existing agricultural barn.

To **NOTE** that a government appointed Inspector will hold an informal hearing into this appeal at The Council Offices, Shute End, 10am on 20<sup>th</sup> February 2018 and is scheduled to run for 1 day.

The Parish Council objected to this application in September 2016 as the council believed that it did not meet the criteria for permitted development.

7.4 Ruscombe Parish Neighbourhood Area Designation Application – to **NOTE** that Ruscombe parish Council has applied to have the area of Ruscombe designated as a 'Neighbourhood Area' for the purposes of neighbourhood planning.

7.5 Local Plan Update - to **NOTE** that the council will meet with Cllr. David Lee (Deputy Leader of Wokingham Borough Council on Tuesday 23<sup>rd</sup> January 2018, 7:30pm in the Rose Room.

**8 FINANCE**  
(Budgets/investments/sinking fund/grants/risk assessments/insurance)  
Lead Councillor: Cllr. P. Sampson

8.1 Accounts

8.1.1 Monthly Accounts – to **NOTE** that the accounts have been circulated.

8.1.2 Bank Reconciliation Statement – to **APPROVE** the Bank Reconciliation Statements. Circulated.

8.2 Budget – to **NOTE** that the proposed budget has been circulated. It is **PROPOSED** that the 2018/2019 budget be **APPROVED** and that a precept figure of £19,984 be submitted to Wokingham Borough Council.

**9 BILLS FOR PAYMENT – to APPROVE [list to be provided at meeting]**

**10 PROPERTY**  
(Fieldfayre)  
Lead Councillor: Cllr. J. Anderson

10.1 Fieldfayre Redevelopment

10.1.1 Update – to **NOTE** that the regular monthly meeting took place on Thursday 21<sup>st</sup> December 2017 followed by the seventh valuation inspection.

10.1.2 Site Safety Audit – to **NOTE** that the report was reviewed with the contractor during the monthly meeting and the contractor has confirmed that all substantive actions have been completed. A further audit will be initiated in the near future.

10.1.3 Finance

10.1.3.1 Payments – to **NOTE** that the seventh valuation has been received from Edwards Irish Partnership and the following payments have been authorised in accordance with resolution 526.4.1.

Lindum Construction Services Ltd	Stage payment 7	£55,161.60
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10.1.3.2 Additional costs of £902 – to **NOTE** that these costs relate to security features installed for the temporary shop.

**11 RECREATION**

(Play areas/skateboard park/recreation grounds/football pitches/mpg court)

Lead Councillor: Cllr. P. Sampson (Interim)

- 11.1 Riseley Playground – it is **PROPOSED** that the metal climbing frame in Riseley is replaced and that the council uses s106 funding previously allocated by WBC to part pay for the item. The remainder of the money will be taken from council reserves earmarked for replacement play equipment. The item is over 25 years and the metalwork has deteriorated. To **AGREE** the new item and company who will supply and fit the item. Paper circulated.

**12 ENVIRONMENT**

(The Marshes/Van Demans/Swallowfield Meadow/Community Orchard/Biodiversity/Footpaths/Waste/NAG/RCAG)

Lead Councillor: Cllr. C. Morrissey

- 12.1 The Marshes LNR – to **NOTE** that a working party took place on Saturday 6th January, the work was reviewed by Cllr. Morrissey prior the commencement and a risk assessment was submitted to the Clerk. Circulated.

**13 RESILIENCE**

(Flooding/ditches/rivers/ Flood Resilience Group (FRG))

Lead Councillor: Cllr. R. Norris

- 13.1 FRG – to **NOTE** that the next meeting will be held on Wednesday 7<sup>th</sup> February 2018, 7:30pm, Bird in Hand, the Street.

**14 OUTSIDE ORGANISATIONS**

- 14.1 AWE Local Liaison Group – to **NOTE** that the last meeting took place on 6<sup>th</sup> December 2017, Mr. Jeff Moss attended as the council's representative. Notes circulated.
- 14.2 Riseley Opposition Action Group (ROAG) – to **NOTE** receipt of an email from the Chair of ROAG suggesting that there is suspicion of highway pollution on The Devil's Highway. Circulated.
- 14.3 Loddon Fisheries Conservation Consultative – to **NOTE** that the next meeting will be on Wednesday 17<sup>th</sup> January 2018, 7:30pm Swallowfield Parish Hall.

**15 DATE OF NEXT MEETING**

Tuesday 13<sup>th</sup> February 2017 at 7.30 p.m. in the Rose Room, Swallowfield Parish Hall, Swallowfield Street, Swallowfield.