

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY MEETING OF
SWALLOWFIELD PARISH COUNCIL
WILL TAKE PLACE ON WEDNESDAY 3rd JANUARY 2018 IN
THE ROSE ROOM, SWALLOWFIELD PARISH HALL,
SWALLOWFIELD STREET, SWALLOWFIELD AT 2.00PM



Mrs. E. Halson, Clerk
22/12/17

Members: Mr. P. Sampson (Chairman), Mr. J. Anderson, Mr. W. Dance, Mrs. C. Drew,
Mr. G.E. Collender, Mrs. M. McDonald, Mr. C. Morrissey, Mr. R. Norris,
Mr. J. Wheelwright

Note: This meeting is open to the public and press who are welcome to attend.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in any matters to be discussed by the Council at this meeting.

3 QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public, including those on planning. Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details please read the document *Guidelines for Public Participation at Parish Council Meetings* which is available on the Parish Council website or at the Parish Office.

4 ALLOTMENTS

4.1 Lease for land on Part Lane – it is **PROPOSED** that Swallowfield Parish Council execute the lease for land on Part Lane between The Trustees of the Swallowfield Calico Trust and Swallowfield Parish Council by affixing the council's seal. This land will be sub-leased to Swallowfield Parish Allotment Association for use as allotments. Circulated.

4.2 Lease for allotments – it is **PROPOSED** that Swallowfield Parish Council execute the lease for land leased from the Calico Trust between Swallowfield Parish Council and Swallowfield Parish Allotment Association by affixing the council's seal. This land will be used as allotments. Circulated